Date	Committee	What is Due
April 8th	Casino/Prizes/Games	Settle on Number of Prize Tickets
April 21st	Site Mgmt/Electrical	Submit Needs Request Forms
April 24th	Bids & Tickets	Next Price Increase to $190
April 24th	Bids & Tickets	Finailize Party Timeline for Bid Ticket
April 30th	All	Signed Contracts & Proof of Insurance
May 1st	Secretary	Submit Donors to be Recognized In Courier & Grad Program
May 1st	Neighborhood Liason	Helpers to pass out flyers May 10 - 19
May 1st	Publicity	Helpers to make calls to students that have not purchased tickets
May 15th	Treasurer	Submit Reimbursement Requests for Checks Needed the week before party
May 26th	Volunteers	Final List of Volunteers
June 7th	Secretary	Submit Donors that require Thank You Notes
June 9th	Treasurer	Submit Reimbursement Requests